

**Doctoral School of Physics - Eötvös Loránd University (ELTE)**

**SEMESTER REPORT INSTRUCTIONS for PhD students (semesters 1-3)**

Maximum total length: 4 pages, including figures;  
Text: Times New Roman, 12 pt., line spacing: single  
Report should be submitted in PDF format (as familyname'n'.pdf, by 'n' denoting the number of semesters) to the head of your PhD program (if unknown, ask your supervisor)

Suggested outline:

*Semester report*  
by **Student's Name** (e-mail address)  
PhD Program: ...  
Supervisor(s):...  
Ph.D. Thesis title: ...

*Introduction:* Background of planned research, exposing the open issues (max. ½ page). From the 2<sup>nd</sup> semester on, it is sufficient to briefly refer to earlier achievements, and to introduce newly appeared topic issues if any.

*Description of research work carried out in current semester:* Introducing the methods applied and the results obtained. The methods, softwares and devices developed by the student can also be listed here.

*Publications:* a list of all papers published during the doctoral studies. For papers in preparation, the level of accomplishment should be specified.

*Studies in current semester:* ELTE or other courses attended (summer/winter schools, to be listed even if accepted application is only available for a future school).

*Conferences in current semester:* Participation in conferences, posters and oral contributions if any (both presented and accepted for future events). Attending department and institution seminars.

A list further activities can also be given such as, e.g.,

- *Patents:* submitted and accepted in the current semester.
- *Teaching activity in current semester:* form of teaching activity (e.g., practice), specifying the title and total number of hours delivered.
- *Professional activities:* organizing conferences/schools, activities in scientific associations, tasks completed at department or institution level
- *Awards:* scholarships, grants received.